

February 15, 2002

To: County and District Superintendents

From:	Bill White	Patty O'Ran
	Administrator	Assistant Director
	Safe Schools and Violence	Crime and Violence Prevention Center
	Prevention Office	Office of the Attorney General
	California Department of Education	

Attention: School Safety and Violence Prevention Program Coordinators

Subject: Safe School Plans for New Schools Grant Program

The 2001-2002 Budget Act allocated 3 million dollars for the Safe School Plans for New Schools Grant Program. The program provides funding for new schools to develop required comprehensive safe school plans. Eligible schools are newly constructed schools and new schools that share sites but have separate administrative hierarchies. Eligible schools must have asked for and received new County District School (CDS) codes for the calendar year 2001, and not yet developed comprehensive safe school plans. Schools that have received new CDS codes resulting from annexation or unification and charter schools using the new funding model are not eligible.

New schools with an October 2001 CBEDS enrollment of 69 or less will receive a minimum of \$5,000. New schools with an October 2001 CBEDS enrollment of 70 or more will receive approximately \$73 per student. These figures are estimates only. The actual allocation will be based on the number of schools that apply and their October 2001 CBEDS enrollment. Grant funds will be distributed as soon as possible after processing of applications has been completed. Applications are due at the Safe Schools and Violence Prevention Office by 5:00 p.m., March 29, 2002.

California Education Code section 35294 et seq. prescribes that each school district and county office of education is responsible for overall development of comprehensive school safety plans for its schools operating any kindergarten and any of grades 1-12, inclusive.

In your packet is a list of schools identified as new schools that may meet eligibility requirements. Please submit an individual application for each new school. Review the enclosed list to see if there are schools in your district for which you may wish to apply. If you find that eligible schools in your district have inadvertently been omitted from the list, please call and discuss the matter with Steve Schwendimann of the Safe Schools and Violence Prevention Office at (916) 323-5277.

The Safety Plans for New Schools Grant Program provides support for school planning teams to develop comprehensive safe school plans. As a condition of receiving grant funds, schools are required to send safe school planning teams to safe school plan training sponsored by the School/Law Enforcement Partnership. The purpose of the training is to provide information and assist school planning teams in developing and implementing comprehensive safe school plans consistent with Education Code section 35294 et. seq. This one-day specialized training will be held regionally throughout the state during April and May 2002. Enclosed is an application for the training.

Once a school develops a comprehensive safe school plan and identifies site-specific programmatic needs, grant funds may be used to implement a portion of its comprehensive safe school plan. The Safe School Plans for New Schools program includes funding for new schools to implement safe school plans by adopting programs that address bullying, encourage peaceful dispute resolution, enhance tolerance and acceptance, and promote safe and secure learning environments.

To receive these funds, your local education agency must complete the enclosed application forms and return them to the Safe Schools and Violence Prevention Office by 5:00 p.m. on March 29, 2002.

This application is also available on the Safe Schools and Violence Prevention web site at: www.cde.ca.gov/spbranch/safety/. Please review and return the completed Signature, Program Assurances, and Budget Summary pages by March 29, 2002. **Please note the application for safe school plan training must be sent or faxed to Linda Sargent, c/o Kern County Office of Education, 1300 17th St., Bakersfield, CA 93301-4533, FAX (661) 636-4135, at the time the application is filed.**

If you have questions or comments about the Safe Schools Plan for New Schools program, please contact Steve Schwendimann of the Safe Schools and Violence Prevention Office, at (916) 323-5277, or Steve Jefferies of the Crime and Violence Prevention Center, at (916) 322-2781.

Enclosures

- Signature Page
- Program Assurance Page
- Budget Summary Page
- Instructions
- Attachments

INSTRUCTIONS

INSTRUCTIONS FOR COMPLETING THE 2001-2002 SAFE SCHOOL PLAN FOR NEW SCHOOLS APPLICATION:

- Application for the Safe School Plans for New Schools Program must include:
 - Completed and signed Application Signature Page
 - Completed and signed Assurances Page
 - Completed project budget in Budget Summary Page
- The application packet for the Safe School Plans for New Schools Program for 2001/2002 includes the following:
 - Signature Page
 - Program Assurances Page
 - Budget Summary Page

Attachments:

 - Safe School Training for New Schools
 - Application – (A)
 - Questions and Answers – (B)
 - Resources – (C)
 - List of New Schools for 2001 – (D)
 - Comprehensive Safe School Plan Requirements – (E)
- The application packet contains an attachment for schools to use in signing up for safe school plan training (Attachment A). Special safe school plan training sessions for new schools have been arranged in selected sites throughout the state and schools are asked to send teams to sites that are closest to their school district.

Please complete the Safe School Plan Training for New Schools Application Form and fax or mail the form to:

Linda Sargent, Consultant
Kern County Office of Education
1300 17th St.
Bakersfield, CA 93301-4533

FAX: (661) 636-4135

Registration materials and billing materials will be mailed to all teams this Spring 2002.

2001-2002 Safe School Plans for New Schools Application

Signature Page

Purpose: This page is to declare the district/county office of education's intent to apply or not apply for Fiscal Year 2001-2002 funds for Safe School Plans for New Schools.

This page must be signed by the Superintendent or Designee.

District: _____

School: _____

County/District Code:

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School Code:

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To ensure prompt processing please return this application by March 29, 2002.

Contact Person:

Title:

Address:

City:

Zip Code:

Telephone:

Fax:

Internet/E-mail Address

Please return this original to:

**California Department of Education
Safe Schools and Violence Prevention Office
660 J Street, Suite 400
Sacramento, CA 95814**

Please indicate LEA/COE intent to apply for funds by checking the appropriate box(es) below:

☐

Applicant for SSPNS funds

☐

Decline SSPNS funding

Certification: *I hereby certify that this local education agency, as a condition of the receipt funds provided through this application, will perform the functions and fulfill the responsibilities outlined on the Program Assurance Page and Budget Summary Page.*

**Name of Supt.
or Designee:**

**Signature of Supt.
or Designee:**

Date:

2001-2002 Application

Safe School Plans for New Schools Program

Program Assurances

Purpose: This page describes the roles and responsibilities the school district or county office of education agrees to perform in planning and implementing the Safe School Plan for New Schools Program.

District: _____

School: _____

County/District Code:

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School Code:

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As Superintendent or appointed Designee, I certify that this local education agency will perform the functions and fulfill the responsibilities outlined below:

- Submit applications for funding only on behalf of newly constructed schools or new schools that share sites but have separate administrative hierarchies and have new CDS codes for the 2001 calendar year. Charter schools using the new funding model are not eligible.
- Develop priorities and activities for the use of these funds, consistent with enabling legislation, current law, and the budget act, through the collaborative planning process expressed in SB 187, (Chapter 736, Hughes, Statutes of 1997), *Comprehensive School Safety Plans*, subsequently codified in Education Code Section 35294, et. seq.
- As a condition of receiving Safe School Plans for New School funding, applicant shall send school safety planning teams to School/Law Enforcement Partnership (S/LEP) sponsored regional Safe School Plan Training. School safety planning teams shall consist of the following members: (A) Principal, or Principal's designee, (B) one teacher who is a representative of the recognized certificated employee organization, (C) One parent whose child attends the school, (D) one classified employee who is a representative of the recognized classified employee organization, (E) other members, if desired. School safety planning teams are strongly encouraged to include a student from the applicant school and a representative of law enforcement as team members and to have them attend the S/LEP sponsored Safe School Plan Training.
- As a condition of receiving Safe School Plans for New Schools funding, applicant school sites shall utilize the grant allocation, where practicable, to institute programming that will further the goals and objectives of the new school's comprehensive safe school plan. Tolerance education, conflict resolution, character education, bullying prevention, and other programs designed to promote a positive, safe, and violence-free learning environment are examples of acceptable program choices.
- Keep such records and provide such information to the CDE as reasonably may be required for fiscal audits and program evaluation consistent with the requirements of the law.
- Use these funds to supplement, not supplant, existing resources for school safety.

I hereby certify that this local education agency will perform the functions and fulfill the responsibilities outlined above as a condition of the receipt of School Safety and Violence Prevention Act funds provided through this application:

Name of Supt.
or Designee:

Signature of Supt.
or Designee:

Date:

2001-2002 Application Safe School Plans for New Schools Program

Budget Summary Page

Purpose: On this page, summarize the preliminary line item budgets for the Safe School Plans for New Schools Program. We ask that line items be subdivided by categories of expenditures.

District: _____ **School:** _____

County/District Code:

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School Code:

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Expected Budget Resources

Select whichever **one** of the following choices for your district or county office that generates the **largest** dollar amount

Expected Budget

<input type="checkbox"/>	\$5,000 per school site for new schools with Oct. 2001 CBEDS enrollment of 69 or less	=	
<input type="checkbox"/>	\$73 per student for new schools with Oct. 2001 CBEDS enrollment of 70 or more	=	
		=	
	Total	=	

Line Items (by Object Code)		Amount Budgeted				
		Personnel	Communication	Staff Training	Coordination with Law Enforcement	Other
1000	Salaries/Certificated		N/A	N/A	N/A	N/A
2000	Salaries/Classified		N/A	N/A	N/A	N/A
3000	Benefits		N/A	N/A	N/A	N/A
4000	Materials and Supplies					
5000	Services and other operating expenses					
Total direct costs (sum of object Codes 1000-5000)						
Indirect costs at % (may not exceed CDE approved rate)		N/A	N/A	N/A	N/A	
6000	Capital outlay	N/A	N/A	N/A	N/A	N/A
Total cost of program (direct costs + indirect costs + capital outlay)						
Authorized Signature:		Date:	Name and Title:			Telephone:

Safe School Plan Training for New Schools Application Form

Person Completing Form _____ Title _____

Name of School _____

Street Address _____ Phone No. _____

City _____ ZIP _____

School District _____ School District Phone _____

Please circle the location and date of the training your team will be attending.

Redding	4/29/02	Santa Barbara	05/7/02
Sacramento	5/02/02	Los Angeles	05/08/02
Orange County	5/13/02	Alameda	05/01/02
San Diego	5/14/02		

The safe school planning team consists of the following: a principal, or principal's designee; a teacher; a parent whose child attends the school; and a classified employee. Teams are strongly encouraged to include both a representative from local law enforcement and a student from the school. Grant funds may be used to pay for the attendance of team members.

Please identify the members of your Safe School Planning Team who will be attending.

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Please **FAX to (661) 636-4135** or mail to: Linda Sargent, Coordinator
Kern County Office of Education
1300 17th St.
Bakersfield, CA 93301-4533
(661) 636-4744

Registration materials and billing information will be mailed to all teams in Spring 2002.

California Department of Education
Safe Schools and Violence Prevention Office

**Safe School Plans for New Schools Program
Questions and Answers**

Funding Issues

Q: How will the funding be distributed?

A: *The funding will be distributed to eligible schools based on enrollment once applications have been processed.*

Q: Is there an application process?

A: *This is similar to an entitlement as it is not a competitive process. However, CDE does require school districts and county offices of education to complete a set of assurances and budget planning forms. By mid-February 2002, districts and county offices will have received these materials. In preliminary planning, CDE estimates that new schools with an October 2001 CBEDS enrollment of 70 or more ADA will receive approximately \$73 per enrolled student. New schools with an October 2001 CBEDS enrollment of 69 or less ADA will receive \$5,000. Final calculations will be made after all applications have been submitted and processed.*

Q: Is this ongoing funding?

A: *Funding is ongoing, however, new schools will be eligible only in their first year of operation and they must meet the program's eligibility criteria.*

Q: What is the funding formula?

A: *New schools with an October 2001 CBEDS enrollment of 70 or more will receive approximately \$73 per enrolled student. New schools with an October 2001 CBEDS enrollment of 69 or less will receive approximately \$5,000.*

Q: Will county offices of education be eligible for funding from the Safe School Plans for New Schools Program?

A: *Yes.*

Q: Will charter schools be eligible for funding from the Safe School Plans for New Schools Program?

A: *Charter schools using the new funding model are not eligible.*

Uses of the Funding

Q: How may school districts and county offices of education use this funding?

A: *The intent of the Safe School Plans for New Schools Program is to provide support to new schools in developing and implementing comprehensive safe school plans. Funding may be used to pay costs associated with developing the comprehensive safe school plan, including staff time to conduct needed research, convene and attend meetings, participate in required training, conduct the required public hearing, as well as materials and staff time required to write, publish, and have the comprehensive safe school plan adopted by the district or county office.*

Once the school has developed its comprehensive safe school plan, the school may use remaining funds to implement its comprehensive safe school plan. Schools are encouraged to implement school safety programs that assist students in resolving disputes peacefully, reduce bullying, enhance tolerance and acceptance, and promote safe and secure learning environments.

Q: Can we spend this funding on district personnel?

A: *Funding may be used to develop and implement comprehensive safe school plans, and to implement these plans by adopting programs which encourage peaceful dispute resolution, reduce bullying, enhance tolerance and acceptance, and promote safe and secure learning environments. This will be a one-time grant for new schools. Thus, hiring permanent staff should be considered only where alternate resources can be used to continue services after this entitlement has been expended. However, program funds may be used to pay substitute staff so members of the school's safety committee may attend required training and participate in activities and programs directly related to the development and implementation of the school's comprehensive school safety plan.*

Q: How much funding can be used for district office administration?

A: *Administrative costs may not exceed the district's CDE approved indirect cost rate.*

Q: What is the Resource Code for accounting purposes?

A: *The Resource Code is 6310.*

Implementation

Q: Where can I get information on conflict resolution and mediation curriculum and training?

A: *CDE included information and resources about curriculum and training programs in the Safe School Plans for New Schools packet. Resources include: (1) "Safe School Resources," resource list of documents, web sites, state and federal programs; and web sites specific to Safe School Plans for New Schools Program goals, including the Safe Schools and Violence Prevention Office web site, www.cde.ca.gov/spbranch/safety.*

Q: What are the CDE's recommendations about the best ways to use this funding to promote school safety and reduce incidents of school violence?

A: *The assurance page clearly outlines the process CDE encourages. It is vital that each school involve law enforcement, community members, parents, and students to assess local needs and set priorities. These collaborative partners, with the school, should examine the data gathered for the California Safe School Assessment (CSSA) and the results from the California Healthy Kids Survey in helping to determine needs, desired outcomes and follow-up measures, and the best use of the funds.*

Accountability

Q: What accountability measures are required for this funding?

A: *Participating LEAs agree, by signing assurances, that funds will be used as intended by the legislature. Schools should also recognize a statutory obligation exists to annually review and update their comprehensive safe school plans and to publish key elements of their comprehensive safe school plans on an annual basis in their school's School Accountability Report Card.*

Q: What conditions for receiving funds have been established by the CDE?

A: *Participating districts will sign a set of assurances in which they guarantee to use program funds in an appropriate manner and provide information about planned and actual expenditures to CDE.*

Q: Will this funding be included in a Coordinated Compliance Review?

A: *Not at this time.*

Q: Can these funds be carried over into the next fiscal year?

A: *Yes.*

Safe Schools Resources

The following list of resources may assist you in exploring materials and strategies that other people have found helpful in developing a comprehensive safe school program. It is not an all-inclusive list, but it is intended to be a helpful starting point. Many additional resources, program lists, and training announcements can be located at the web site for the California Department of Education's Safe Schools and Violence Prevention Office web site:

<<http://www.cde.ca.gov/spbranch/safety>>.

Conflict Prevention/Conflict Resolution/Peer Mediation

U.S. Department of Education. *Preventing Bullying, A Manual for Schools and Communities*. 1998. Copies of the document are available online at:

<http://www.ldonline.org/ld_indepth/social_skills/preventing_bullying.html>.

Education World. *School Issues: Bullying Intervention Strategies that Work*. 2000. Copies of strategies and other bullying resources are available online at:

http://www.education-world.com/a_issues/issues103.shtml

Sacramento County Office of Education and the California Department of Education. *School-Based Conflict Resolution Programs, A California Resource Guide*, 1997. Copies of the document are available online at: <<http://www.cde.ca.gov/spbranch/safety>>.

U.S. Department of Justice and U.S. Department of Education. *Conflict Resolution Education: A Guide to Implementing Programs in Schools, Youth-Serving Organizations, and Community and Juvenile Justice Settings*, 1996. Copies of the document are available by calling (800) 638-8736, or accessing it online at: <<http://www.jcjr.org/jjdp.htm>>.

California State Auditor. *School Safety: Comprehensive Resolution Programs Help Prepare Schools for Conflicts*, 1999. Copies of the document are available by calling (916) 445-0255, or accessing it online at: <<http://www.bsa.ca.gov/bsa/pdfs/99107.pdf>>.

The following organizations provide information on curricula, standards, best practices, trainers, and evaluation in conflict resolution:

- ◆ Conflict Resolution Education Network (CREnet); (202) 667-9700;
<http://www.crenet.org>
- ◆ National Center for Conflict Resolution Education; (800) 308-9419;
<http://www.nccre.org>
- ◆ Western Justice Center Foundation; (626) 584-7494;
<http://www.westernjustice.org>

Guidance and Counseling

American School Counseling Association. This web site provides violence prevention and information about school counseling programs for professional school counselors:

<<http://www.schoolcounselor.org>>.

California Department of Education: Guidance and Counseling Programs. The web site for the Safe Schools and Violence Prevention Office includes support documents, resources, and links to counseling and guidance information. It can be found online at: <http://www.cde.ca.gov/spbranch/safety/cgindex.html>. For further information, please contact: Paul Meyers at (916) 445-5629, or e-mail: pmeyers@cde.ca.gov

California School Counseling Association. Fall conference: *School Counselors Taking Action to Create Change*. November 18-20, Airport Hilton, Oakland. The conference will include workshops on leading and managing your guidance program, conflict resolution and other safe school strategies. For further information, please contact: Warren Sapp at (562) 698-8121, ext. 2270, wsappwhs@aol.com; or Loretta Whitson, (626) 256-9173, WhitsonLL@aol.com; or Sharon Bowles at (510) 879-3060, Airshay@ousd.k12.ca.us

Collaborative Groups and Partnerships

School/Law Enforcement Partnership Cadre (co-sponsored by the California Department of Education and Office of the Attorney General). Cadre members from education and law enforcement are available statewide to provide technical assistance and referrals upon request, including information and assistance on forming effective local school/law enforcement partnerships. For information about the Cadre, please contact the Safe Schools and Violence Prevention Office at (916) 323-2183.

U.S. Department of Education. *Sharing Information: A Guide to the Family Educational Rights and Privacy Act and Participation in Juvenile Justice Programs*, 1997. This guide is for educators, law enforcement personnel, juvenile justice professionals, and community leaders who are interested in developing interagency information sharing agreements to fully involve the schools in a holistic approach to intervention and delinquency prevention. This resource is available by calling (800) 638-8736 or accessing it online at: <http://www.ncjrs.org/jjgen.htm>.

The following documents provide helpful “how to” information on collaborative planning, developing measurable outcomes, and evaluation. Each document is available through the Healthy Start Clearinghouse at (530) 752-1277.

- ◆ *Healthy Start Planning Packet, 1994*. Includes an in-depth discussion and activities for bringing together a planning team, for creating a shared vision, and for managing the planning process.
- ◆ *Thinking About Outcomes, 1993*. A self-administering packet of information and tools to help sites design initiatives and interventions that will get measurable results.
- ◆ *Planning for Evaluation: A Guide for Healthy Start Grantees and Other Collaboratives Serving School Children and Families, 1996*. Serves as a planning resource for sites that wish to design and implement an evaluation of their work.

Early Warning Signs/Physical Security/Risk Assessment

U.S. Department of Education and U.S. Department of Justice. *Early Warning, Timely Response: A Guide to Safe Schools*, 1998. This document offers research-based practices designed to assist school communities to identify warning signs early and develop prevention, intervention, and crisis response plans. It is available by calling (800) 638-8736 or accessing it online at: <http://www.ed.gov/offices/OSERS/OSEP/earlywrn.html>.

National School Safety Center (NSSC), Pepperdine University. NSSC is a national clearinghouse and resource center; it provides training and technical assistance on many school safety issues. Further information about services is available by calling (805) 373-9977 or accessing online at: <<http://www.nsscl.org/home.htm>>.

General

American Institute for Research. *Safe, Drug-Free, and Effective Schools for All Students: What Works*, 1998. This document evaluates programs formulated under the Safe and Drug-Free Schools Act. The goal of the project was to learn about schools that managed to reduce discipline problems and improve the learning and behavior of all students, including those with disabilities. This report reflects three site visits conducted by a research team accompanied by expert panels. Copies of the report are available online at: <http://www.air-dc.org/cecp/resources/safe&drug_free.main.htm>.

California Department of Education's *Healthy Kids Resource Center* provides curricula, videos, student books, and other instructional materials (preschool-grade 12) on loan to educators statewide. All materials have been reviewed by educators and are rated as high quality. For additional information, contact the Center at (510) 670-4583 or online at: <<http://www.californiahealthykids.org>>.

California Department of Education. *Getting Results: California Action Guide to Creating Safe and Drug-Free Schools and Communities*, 1998. This resource guide was developed to help simplify the tasks of educators by describing what research and evaluation tell us about exemplary and promising strategies for preventing school violence, and drug and alcohol use. To order the document, contact CDE's Publications Division at (916) 445-1260.

U.S. Department of Education. *Annual Report on School Safety*, 1998. This document details the nature and scope of school violence and provides information on model programs, resources, and steps that schools and communities can take to create and maintain safe learning environments. Copies of the report are available at: <<http://www.ed.gov/pubs/AnnSchoolRept98>>.

U.S. Department of Justice. *Combating Fear and Restoring Safety in Schools, Juvenile Justice Bulletin*. This document focuses on the national effort to reach youth who are absent or truant from school because of school-associated fear and intimidation. Copies of the document are available at: <<http://www.ncjrs.org/jjvict.htm>>.

U.S. Department of Education. *Safe and Smart: Making the After-School Hours Work for Kids*. This document presents positive research and examples illustrating the potential of quality after school activities to keep children safe, out of trouble, and learning. Specifically, it presents evidence of success—both empirical and anecdotal—for after school activities; identifies the components of high-quality programs and effective program practices; and showcases exemplary after school and extended learning models from across the country with promising results in our nation's efforts to keep children in school and on track. Copies of the document are available online at: <<http://www.ed.gov/pubs/SafeandSmart>>.

Additional School Safety and Violence Prevention Web Sites

This list of web sites has information useful for safe school planning and implementation. This is not an all-inclusive list; it is an effort to provide a sample of related web sites linked to many other sites. The list includes six general safe schools categories: Safe Schools and Violence Prevention, Other Violence Prevention Resources, Program Ideas, Prevention of Hate Violence, Youth Leadership/Youth Involvement, and Surveys and Statistics.

Safe Schools and Violence Prevention

American Association of School Administrators Current Issues and Ideas

<http://www.aasa.org/issues/safe/safe.htm>

California Department of Education Safe Schools and Violence Prevention Office

<http://www.cde.ca.gov/spbranch/safety/>

Center for Mental Health Services

<http://www.mentalhealth.org/>

Center for the Prevention of School Violence

<http://www.ncsu.edu/cpsv/>

Early Warning, Timely Response: A Guide to Safe Schools

<http://www.ed.gov/offices/OSERS/OSEP/earlywrn.html>

Healthy Kids Resource Center

<http://www.hkresources.org/>

National Alliance for Safe Schools

<http://www.safeschools.org/>

National Association of Attorneys General and National School Boards Association

<http://www.keepschoolssafe.org/>

National Resource Center for Safe Schools

<http://www.nwrel.org/sos/>

National School Safety Center

<http://www.nssc1.org/>

National School Safety and Security

<http://www.schoolsecurity.org/>

Office of Juvenile Justice and Delinquency Prevention School Violence Resources

<http://ojjdp.ncjrs.org/resources/school.html>

School Safety

<http://eric-web.tc.columbia.edu/administration/safety/>

School Security Solutions

<http://www.securitymagazine.com>

U.S. Department of Education Safe and Drug-Free Schools Program, Research and Evaluation

<http://www.ed.gov/offices/OESE/SDFS/research.html>

Other Violence Prevention Resources

American Psychological Association Warning Signs

<http://helping.apa.org/warningsigns/>

Center for the Study and Prevention of Violence

<http://www.Colorado.EDU/cspv/>

Community Policing Consortium - training, publications, and resources

<http://www.communitypolicing.org>

Justice Information Center

<http://www.ncjrs.org/>

Juvenile Justice

<http://www.ncjrs.org/jjdp.htm>

National Network of Violence Prevention Practitioners

<http://www2.edc.org/nnvpp/>

National Consortium on Violence Research

<http://www.ncovr.heinz.cmu.edu/>

National Crime Prevention Council

<http://weprevent.org>

Office of the California Attorney General, Crime and Violence Prevention Center

<http://www.caag.state.ca.us/cvpc>

Partnerships Against Violence Network

<http://www.pavnet.org/>

Prevention Institute

<http://www.preventioninstitute.org/>

Prevline: Prevention Online

<http://www.health.org/>

Promising Practices Network

<http://www.promisingpractices.net/>

Search Institute

<http://www.search-institute.org/>

Program Ideas

Citizenship and Law-Related Education (CLRE) Center

<http://www.clre.org/>

Conflict Resolution Programs in Schools

http://www.ed.gov/databases/ERIC_Digests/ed338791.html

Girl Power

<http://www.health.org/gpower/>

Manual on School Uniforms

<http://www.ed.gov/updates/uniforms.html>

National Mentoring Partnership

http://www.mentoring.org/f_home.html

U.S. Department of Education Partnership for Family Involvement in Education

<http://pfie.ed.gov>

Prevention of Hate Violence

Anti-Defamation League

<http://www.adl.org/>

Educating for Diversity

http://www.lausd.k12.ca.us/lausd/offices/glec/Responding_Sensitivity.html

Simon Wiesenthal Center

<http://www.wiesenthal.com>

Southern Poverty Law Center

<http://splcenter.org/index.html>

Youth Leadership/Youth Involvement

Activism 2000 Project

<http://www.youthactivism.com>

Anti-Defamation League, 101 Ideas for Building a Prejudice-Free Zone

<http://www.adl.org>

Center for Media Literacy

<http://www.medialit.org>

Center for Youth as Resources

<http://www.yar.org>

Juvenile Justice Clearinghouse, U.S. Department of Justice

National Youth Network, Youth in Action

<http://www.ncjrs.org/jjya.htm>

National Crime Prevention Council

<http://www.ncpc.org>

National Youth Leadership Council
<http://www.nylc.org>

National Youth Development Information Center
<http://www.nydic.org>

Resources for Youth
<http://www.preventviolence.org>

U.S. Department of Justice, Kids Page
<http://www.usdoj.gov/kidspage>

Youth Venture
<http://www.youthventure.org>

Surveys and Statistics

California Department of Justice Criminal Justice Statistics Center
<http://caag.state.ca.us/cjsc/>

California Healthy Kids Survey
<http://www.wested.org/hks/>

California Safe Schools Assessment
<http://www.cssa.butte.k12.ca.us/>

California Student Substance Use Survey
<http://www.wested.org/css/>

Centers for Disease Control and Prevention
<http://www.cdc.gov/>

Monitoring the Future Study
<http://www.monitoringthefuture.org/>

National Center on Addiction and Substance Abuse at Columbia University
<http://www.casacolumbia.org/>

Parents Resource Institute for Drug Education
<http://www.prideusa.org/>

**Listing of New Schools and CDS Codes for Safe School Plans for New
Schools Program
(New Schools from 1/1/01 Thru 12/31/01)**

	CDS Code
Delaine Eastin Elementary	01612426118525
Life Academy	01612590130575
ASCEND	01612596118608
International Community	01612596118616
Melrose Leadership Academy Middle	01612596118640
Urban Promise Academy	01612596118657
Biggs Secondary Community Day	04614080430207
Delta Vista Middle School	07617626119226
Pittsburg Com. Unified CDS	07617880730507
Hercules High School	07617960730598
Hercules Middle School	07617966119518
Del Norte Com. Day School	08100820830067
EDUSHD Community Day School	09618530930206
CHJUSD Community Day School	10621251030873
Terronez Middle School	10621666112882
Princeton High Com. Day School	11626461130152
Princeton Elem. Community Day	11626466119218
Stony Creek Elem. Com. Day School	11626536119200
Wm. B. Bimat Elementary	15636936118681
South Fork Middle School	15637846118103
Joseph Simas School	16639176118796
Cinnamon Elementary	16639746118590
Tamarack Elementary	16739326118566
Lakeport Alternative School	17640301730142
Red River Community Day	18642046119374
City Honors High School	19646341996529
Amargosa Creek Middle	19646671996420
Renaissance Career Academy	19647251996503
Belmont/Hillywd Primary #2	19647336119093
Golden Poppy School	19648576118749
Los Amigos	19648576119143
Washington Accelerated Elem.	19648816119549
Village Academy High School	19649071996495
Discovery Secondary	20102072030187
Jesse Fremont Com. Day School	22655322230118
Arena Union ESD Com. Day	23655576119192
Shelter Cove	23655656119184
Round Valley Elementary	23656076119457
Livingston Middle School	24657486035514
Merced City SD Com. Day	24657716118889
Buhach Colony High	24657892430205
La Paz Middle School	27661596118129

Rose Ferrero Elementary	27754406118756
Napa Valley Steps to Success	28662666119419
Reward Mine Com. Day	29663406118483
Tesoro High School	30664643030756
Chaparral Elementary	30664646118947
Marblehead Elementary	30664646118954
Parkview School	30666476119556
Ladera Elementary	30736436118764
Myford Elementary	30736436118772
Redhill Elementary	30736436030662
Emigrant Gap Elementary	31667796031082
Diamond Creek Elementary	31669103130234
Stoneridge Elementary	31669103130242
Valley View Elementary	31750856118517
Sierra Elementary	31750856118533
Horizon School	33670583330909
Glenn Middle School	33670586118855
Amelia Earhart Elementary	33670586118863
Jacob Weins Elementary	33670826118731
Rice Canyon Elementary	33751766118442
Ysabel Barnett Elementary	33751926118822
Daniel Buchanan Elementary	33752006118558
Empire Oaks Elementary	34673306118574
Fred Robinson CDS	34673976119358
CHESS Academy CDS	4674393430832
Cesar Chavez Int. School	34674396119440
Two Rivers Elementary	34752836118624
Chino Hills High School	36676783631017
University School	36677026118467
Arroyo Valley High School	36678763631082
Middle College High School	36678763631090
Irwin Elementary	33679186037352
Academy of Performing Arts	36679186118632
Canyon Middle School	36679593631025
So. Coastal CDS	37103713731403
Metro Region CDS	37103713731411
North Co. CDS	37103713731429
South & East CDS	37103713731445
Creekside Early Learning Ctr.	37679676118723
Heritage Elementary	37680236118970
Corky McMillin Elem.	37680236118988
Lakeside Com. Day	37681893731346
Ramona Unified CDS	37683043731353
Scripps Elementary	37683386119135
Ocean View Hills	37683796119341
San Ysidro CDS	37683796119473
Alta Vista Academy	37684113731460
Joseph Widmer Jr. Elem.	39685936118509
Delores Huerta Elementary	39686766118871
Art Freiler School	39754996118699
Kermit King Elementary	40754574030243
Teenage Parent Program	43104394330650

Terman Middle School	43696416118702
Ernesto Galarza Elementary	43696666119010
Riverview High School	44698074430260
East Valley Elem. CDS	45698806119325
East Valley Middle CDS	45698806119333
Mountain View Middle	45699486117857
Burney Elem. CDS	45699896119382
Fall River Elem. CDS	45699896119390
Shasta Learning Ctr. Opp.	45701364530283
Shasta Learning Ctr. Alt.	45701364530309
Shasta Lake Middle School	45752676119366
Scott Valley CDS	47702764730206
Yreka CDS	47705086119259
Angelo Rodriguez High	48705404830170
Guerneville CDS	49707226119465
Mariposa Magnet School	49709386119283
Adele Harrison Middle	49709536119069
Cotati/RP CDS	49738826118400
Barb Spratling Middle	50711346119002
Salida Middle-Vella Campus	50712666116798
Marvin Dutcher Middle	50713086118814
Tehama Co. Home/Ind.Study	52105206119606
Trinity County Juvenile Hall	53105385330048
Alila School	54719025430335
Exeter Union CDS	54719106118914
Curtis Creek CDS	55723556119317
Pacifica High	56725465630389
Rio del Norte	56725616119242
Sycamore Canyon Elem.	56737596118582
High School @ Moorpark	56739405630371
Marg. Montgomery Elem.	57726786118905

CDS = Community Day School

CALIFORNIA CODES
EDUCATION CODE
SECTION 35294-35294.9

35294. It is the intent of the Legislature that all California public schools, in kindergarten, and grades 1 to 12, inclusive, operated by school districts, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence, develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. For the purposes of this section, law enforcement agencies include local police departments, county sheriffs' offices, school district police or security departments, probation departments, and district attorneys' offices. For purposes of this section a "safety plan" means a plan to develop strategies aimed at the prevention of, and **education** about, potential incidents involving crime and violence on the school campus.

35294.1. (a) The governing board of a school district, on behalf of one or more schools within the district that have developed a school safety plan, may apply to the Superintendent of Public Instruction for a grant to implement school safety plans. A grant shall be awarded only for school safety plans that include the following criteria:

(1) Assessment of the recent incidence of crime committed on the school campus.

(2) Identification of appropriate strategies and programs that will provide or maintain a high level of school safety.

(3) Development of an action plan, in conjunction with local law enforcement agencies, for implementing appropriate safety strategies and programs, and determining the fiscal impact of executing the strategies and programs. The action plan shall identify available resources which will provide for implementation of the plan.

(b) The Superintendent of Public Instruction shall award grants pursuant to this section to school districts for the implementation of individual school safety plans in an amount not to exceed fifteen thousand dollars (\$15,000) for each school. No grant shall be made unless the school district makes available, for purposes of implementing the school safety plans, an amount of funds equal to the amount of the grant. Grants should be awarded through a competitive process, based upon criteria including, but not limited to, (1) the merit of the proposal and (2) the need for imposing school safety, based on school crime rates.

(c) Any school district receiving a grant under this section shall report to the Superintendent of Public Instruction annually for three consecutive years following the receipt of the grant concerning the impact of the implementation of the school safety plan on the incidence of crime on the campus of the school.

35294.1. (a) Each school district and county office of **education** is responsible for the overall development of comprehensive school safety plans for its schools operating any kindergarten and any of grades 1 to 12, inclusive.

(b) (1) Except as provided in subdivision (d) with regard to a small school district, the schoolsite council established pursuant to Section 52012 or 52852 shall write and develop a comprehensive school safety plan relevant to the needs and resources of that particular school.

(2) The schoolsite council may delegate this responsibility to a

school safety planning committee made up of the following members:

- (A) The principal or the principal's designee.
 - (B) One teacher who is a representative of the recognized certificated employee organization.
 - (C) One parent whose child attends the school.
 - (D) One classified employee who is a representative of the recognized classified employee organization.
 - (E) Other members, if desired.
- (3) The schoolsite council shall consult with a representative from a law enforcement agency in the writing and development of the comprehensive school safety plan.
- (4) In the absence of a schoolsite council, the members specified in paragraph (2) shall serve as the school safety planning committee.

(c) Nothing in this article shall limit or take away the authority of school boards as guaranteed under this **code**.

(d) (1) Subdivision (b) shall not apply to a small school district, as defined in paragraph (2), if the small school district develops a districtwide comprehensive school safety plan that is applicable to each schoolsite.

(2) As used in this article, "small school district" means a school district that has fewer than 2,501 units of average daily attendance in the 1997-98 fiscal year.

35294.2. (a) The comprehensive school safety plan shall include, but not necessarily be limited to, the following:

(1) Assessing the current status of school crime committed on school campuses and at school-related functions.

(2) Identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, which shall include the development of all of the following:

(A) Child abuse reporting procedures consistent with Article 2.5 (commencing with Section 11164) of Title 1 of Part 4 of the Penal **Code**.

(B) Disaster procedures, routine and emergency.

(C) Policies pursuant to subdivision (d) of Section 48915 for pupils who committed an act listed in subdivision (c) of Section 48915 and other school-designated serious acts which would lead to suspension, expulsion, or mandatory expulsion recommendations pursuant to Article 1 (commencing with Section 48900) of Chapter 6 of Part 27.

(D) Procedures to notify teachers of dangerous pupils pursuant to Section 49079.

(E) A discrimination and harassment policy consistent with the prohibition against discrimination contained in Chapter 2 (commencing with Section 200) of Part 1.

(F) The provisions of any schoolwide dress **code**, pursuant to Section 35183, that prohibits pupils from wearing "gang-related apparel," if the school has adopted such a dress **code**. For those purposes, the comprehensive school safety plan shall define "gang-related apparel." The definition shall be limited to apparel that, if worn or displayed on a school campus, reasonably could be determined to threaten the health and safety of the school environment. Any schoolwide dress **code** established pursuant to this section and Section 35183 shall be enforced on the school campus and at any school-sponsored activity by the principal of the school or the person designated by the principal. For the purposes of this paragraph, "gang-related apparel" shall not be considered a protected form of speech pursuant to Section 48950.

(G) Procedures for safe ingress and egress of pupils, parents, and school employees to and from school.

(H) A safe and orderly environment conducive to learning at the school.

(I) The rules and procedures on school discipline adopted pursuant to Sections 35291 and 35291.5.

(J) Hate crime reporting procedures pursuant to Chapter 1.2 (commencing with Section 628) of Title 15 of Part 1 of the Penal Code.

(b) It is the intent of the Legislature that schools develop comprehensive school safety plans using existing resources, including the materials and services of the School Safety Partnership, pursuant to Chapter 2.5 (commencing with Section 32260) of Part 19. It is also the intent of the Legislature that schools use the handbook developed and distributed by the School/Law Enforcement Partnership Program entitled "Safe Schools: A Planning Guide for Action" in conjunction with developing their plan for school safety.

(c) Grants to assist schools in implementing their comprehensive school safety plan shall be made available through the School Safety Partnership as authorized by Section 32262.

(d) Each schoolsite council or school safety planning committee in developing and updating a comprehensive school safety plan shall, where practical, consult, cooperate, and coordinate with other schoolsite councils or school safety planning committees.

(e) The comprehensive school safety plan shall be evaluated and amended, as needed, by the school safety planning committee no less than once a year to ensure that the comprehensive school safety plan is properly implemented. An updated file of all safety-related plans and materials shall be readily available for inspection by the public.

(f) The comprehensive school safety plan, as written and updated by the schoolsite council or school safety planning committee, shall be submitted for approval under subdivision (a) of Section **35294.8**.

35294.3. The Department of Justice and the State Department of **Education**, in accordance with Section 32262, shall contract with one professional law enforcement trainer and one professional educator trainer, respectively, to coordinate and present statewide workshops for school districts, county offices of **education**, and schoolsite personnel, and in particular school principals, to assist them in the development of their respective school safety plans. The Department of Justice and the State Department of **Education** shall work in cooperation with regard to the workshops coordinated and presented pursuant to these two contracts. The enactment of this section of this act shall be subject to the availability of funds in the Budget Act of 1990.

35294.5. (a) The governing board of a school district, on behalf of one or more schools within the district that have developed a school safety plan, may apply to the Superintendent of Public Instruction for a grant to implement school safety plans. The School Safety Partnership shall award grants for school safety plans that include, but are not limited to, the following criteria:

(1) Assessment of the recent incidence of crime committed on the school campus.

(2) Identification of appropriate strategies and programs that will provide or maintain a high level of school safety.

(3) Development of an action plan, in conjunction with local law enforcement agencies, for implementing appropriate safety strategies and programs, and determining the fiscal impact of executing the strategies and programs. The action plan shall identify available resources which will provide for implementation of the plan.

(b) The Superintendent of Public Instruction shall award grants pursuant to this section to school districts for the implementation

of individual school safety plans in an amount not to exceed five thousand dollars (\$5,000) for each school. No grant shall be made unless the school district makes available, for purposes of implementing the school safety plans, an amount of funds equal to the amount of the grant. Grants should be awarded through a competitive process, based upon criteria including, but not limited to, the merit of the proposal and the need for imposing school safety, based on school crime rates.

(c) Any school receiving a grant under this section shall submit to the Superintendent of Public Instruction verified copies of its schoolsite crime report annually for three consecutive years following the receipt of the grant to study the impact of the implementation of the school safety plan on the incidence of crime on the campus of the school.

35294.6. (a) Each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update its plan by March 1, every year thereafter.

(b) Commencing in July 2000, and every July thereafter, each school shall report on the status of its school safety plan, including a description of its key elements in the annual school accountability report card prepared pursuant to Sections 33126 and 35256.

35294.7. In the event that the Superintendent of Public Instruction determines that there has been a willful failure to make any report required by this article, the Superintendent of Public Instruction shall do both of the following:

(a) Notify the school district or the county office of **education** in which the willful failure has occurred of the determination.

(b) Make an assessment of not more than five hundred dollars (\$500) against that school district or county office of **education**. This may be accomplished by the deduction of the amount of the assessment from an apportionment made subsequent to the determination.

35294.8. (a) In order to ensure compliance with this article, each school shall forward its comprehensive school safety plan to the school district or county office of **education** for approval.

(b) Before adopting its comprehensive school safety plan, the schoolsite council or school safety planning committee shall hold a public meeting at the schoolsite in order to allow members of the public the opportunity to express an opinion about the school safety plan.

(c) In order to ensure compliance with this article, each school district or county office of **education** shall annually notify the State Department of **Education** by October 15 of any schools that have not complied with Section **35294.1**.

35294.9. Notwithstanding any other provision of law, a school, other than a school in a small school district, that submits a comprehensive school safety plan in existence on December 31, 1997, shall be deemed to have satisfied the requirements of this article as it exists on and after the effective date of the act that adds this section if the comprehensive school safety plan meets all of the requirements of Section **35294.2**.